



Economic and Redevelopment Department
10 East Mesquite Boulevard
Mesquite, NV 89027
Phone: (702) 346-5295
Fax: (702) 346-2795

FINANCIAL ASSISTANCE APPLICATION

This program provides Redevelopment Agency (RDA) Funds to assist any property owner(s) or tenant(s) who are interested in upgrading or expanding their business located within the boundaries of the Redevelopment Area.

Please submit a complete application with the listed required documents and appropriate signatures to avoid any delays in financial consideration. Please print legible in either blue or black ink.

1. TYPE OF APPLICATION (check one)

- _____ Facade Rehabilitation Program
- _____ Sign Replacement Program
- _____ Building, Remodeling or Rehabilitation Program

2. PROPERTY INFORMATION

Business Name:

☐ Corporation (DBA) ☐ Partnership ☐ Sole Proprietorship

Physical Address:

Mailing Address:

City: State: Zip Code:

Phone: Cell: Fax:

Building Use:

3. APPLICANT INFORMATION

Name:

Mailing address:

City: State: Zip Code:

Phone: Cell: Fax:

Do you ☐ Own ☐ Rent or ☐ Lease the subject property?
If you are not the property owner, then owner must complete section 4 and sign the application.

4. PROPERTY OWNER

Owner name:

Mailing address:

City:

State:

Zip Code:

Phone:

Cell:

Fax:

Are there multiple owners? [] Yes or [] No If yes, provide executed Affidavit for each.**5. CONTACT PERSON OR REPRESENTATIVE**

Name:

Mailing address:

City:

State:

Zip Code:

Phone:

Cell:

Email:

I / We hereby affirm that I / we have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my / our knowledge. I / We agree to provide the City of Mesquite (hereinafter "City") with access to the subject property, as deemed necessary by the City, to make all reasonable inspections, investigations and take pictures of the subject property during the process period associated with the application.

I / We have read and understand the selected financial assistance program guidelines, accept the qualifications, and understand that in order for my request of funds to be approved, I / We must agree to work within and follow the recommendations of the Redevelopment Agency (hereinafter "RDA") before starting any work on the subject property following approval of the application. I / We further understand that I / we must complete, sign and have notarized a Program Agreement to initiate a date of project execution.

I / We understand that applying for grant funds does not obligate the RDA to allocate funds for the specified project. I / We understand that only after the review and approval of the application and plans will the RDA authorize funds. I / We further understand that the project shall comply with the selected Program Guidelines and only upon approved final inspections by the City, will the RDA be obligated to disburse the authorized funds.

I / We grant permission to the City to potentially use my / our personal and business image(s), voice, name and/or other related content gathered through the RDA Grant Process for promotional purposes. Such purposes include but are not limited to brochures, newsletters, videos and digital images.

Applicant signature

Date

Owner signature

Date

Owner signature

Date

PROGRAM APPLICATION REQUIREMENTS

Facade Rehabilitation Program

- Complete signed application form.
- A letter of intent and requested amount for project.
- Signed & notarized Applicant and Owner Affidavit (one for each owner if multiple).
- Submit a corporate resolution or a power of attorney (authorized signers for representation).
- Provide three (3) bids or competitive quotes for proposed work with an itemized cost estimate.
- 24 x 36 Site Plan **folded to 9" x 12" size** for proposed rehabilitation project. (Please refer to Mesquite Municipal Code Section **9-5-4C**).
- 8½" x 11" copy of existing and proposed front building elevations showing the exterior dimensions of the structure in square footage measurements.
- 24" x 36" color exterior rendering of exhibit.
- 8½" x 11" color copy of exterior rendering of exhibit.
- Digital copy of submittal, AutoCAD Version 14 or higher for plans and .TIF, .JPG for images. Certain other documents can be submitted in .DOC, .RTF, .PDF or .XLS formats.
- Project may require development application review, additional copies of project may be required (i.e. Architectural Review Committee, CUP).

Building, Remodeling or Rehabilitation Program

- Complete signed application form.
- A letter of intent and requested amount for project.
- Signed & notarized Applicant and Owner Affidavit (one for each owner if multiple).
- Submit a copy of the executed corporate resolution, bylaws of the section verifying signature authorization or power of attorney.
- Provide three (3) bids or competitive quotes for proposed work with an itemized cost estimate.
- 24 x 36 Site Plan **folded to 9" x 12" size** for proposed building project. (Please refer to Mesquite Municipal Code Section **9-5-4C**).
- 8½" x 11" copies of the exhibit.
- 24" x 36" color exterior rendering of exhibit.
- 8½" x 11" color copies of exterior rendering of exhibit.
- A digital copy of submittal, AutoCAD Version 14 or higher for plans and .TIF, .JPG for images. Certain other documents can be submitted in .DOC, .RTF, .PDF or .XLS formats.
- Project may require development application review, additional copies of project may be required (i.e. Architectural Review Committee, CUP).

Sign Replacement Program

- Complete signed application form.
- A letter of intent and requested amount for project.
- Signed & notarized Applicant and Owner Affidavit (one for each owner if multiple).
- Submit a corporate resolution or a power of attorney (authorized signers for representation).
- Provide three (3) bids or competitive quotes for proposed work with an itemized cost estimate.
- 24 x 36 Site Plan **folded to 9" x 12" size** for proposed pole sign replacement projects. (Please refer to Mesquite Municipal Code Section **9-5-4C**).
- 8½" x 11" site plan for proposed pole sign replacement projects.
- 24" x 36" color exterior rendering of exhibit
- 8½" x 11" color copies of exterior rendering of exhibit.
- A digital copy of submittal, AutoCAD Version 14 or higher for plans and .TIF, .JPG for images. Certain other documents can be submitted in .DOC, .RTF, .PDF or .XLS formats.
- Project may require development application review, additional copies of project may be required (i.e. Architectural Review Committee, CUP).

Office Use Only

Date Application Received: _____

Date of Complete Application: _____

Assessor's Parcel Number: _____

Zoning: _____

Committee Decision: Approved or Denied

Date of Decision _____

Grant Program: Sign Replacement, Façade Rehabilitation or Building, Remodeling and Rehabilitation

Approved amount _____

Approved Percentage _____

Certificate of Insurance: Yes or N/A

Permit Reimbursement: Yes or N/A

Permit Reimbursement Amount _____

Actual Project Amount _____

Actual Total Grant Amount _____